

Williamson County Public Library
1314 Columbia Avenue, Franklin, TN 37064

Board of Trustees Meeting Minutes

Thursday, June 16, 2022 - 4:00 p.m.

Trustees Attending: JeNan Merrill, Delois Bratton, Amy Baggett, Rick Moody, Paul Webb, Denise Carothers, Janine Moore, and Terri Hood
Others in Attendance: Marion Bryant, Jeffie Nicholson, Leila Blakely, Randi Peters, Dave Miller, and Gerry Suchomski

Delois Bratton, co-chair, called the meeting to order at 4:03 p.m. The meeting was held at Franklin and was recorded.

I. Citizen Communication

No citizen comments were given at this meeting.

II. Items for Approval

A. Minutes

Mr. Moody motioned, Ms. Baggett seconded, and the minutes from the May 19, 2022, board meeting were approved with a vote of 8-0.

B. Financial Statement

There were no issues with the financial statement as presented. Ms. Carothers motioned, Mr. Moody seconded, and all approved with a vote of 8-0.

After the agenda packet was emailed to the board, a budget transfer was made to balance lines. The Budget Transfer Memo was included in the trustees' folders.

III. Items for Approval

A. Director Search Committee Report

The Library Director job was offered to Jessica Jeffers from Florida. She accepted and will begin on August 8, 2022. The three other applicants were contacted by Ms. Baggett. They were very complimentary of the Library

Ms. Jones said that there is an internal post for the Administrative Assistant position. HR and the new director will be involved in the hiring.

Ms. Baggett thanked the Board and the Interim Management Team for their trust and support of the Search Committee.

B. Board Committees

Committee assignments were in the board folders (and listed below). Ms. Merrill reviewed them. Re: Objectives - Both staff and trustees will have input.

IV. Reports

A. County Commissioner

Mr. Webb reported that the Commission voted on and approved the new Library board members.

The budget is balanced and ready to go.

B. Buffalo River Regional Library

Ms. Bryant said that the new Tennessee State Librarian is from Maine and will begin here in August.

C. News from Other Libraries

Ms. Moore attended the Summer Reading Program's Bob Tarter live animal show at Bethesda. At College Grove branch, the show had over 100 people.

When the new fire station is built in College Grove, the Library can possibly expand.

Brentwood Library has scheduled a meeting with architects regarding internal space utilization, and Ms. Moore has been invited to attend.

Statistics - Ms. Moore commented on the statistics comparing May to April of this year. The number of cardholders was up by approximately 1,000. She would like to see current month vs. last month statistics. Ms. Jones noted that when you get to slower months, it is better to compare to last year. Mr. Webb suggested that month-to-month statistics should be added on the back of the year-to-year statistics page. Both are important, and there is a lot to celebrate. The number of cardholders is definitely going up. The number of youth cardholders is now over 5,000.

The WCPL volunteer hours number is currently higher than that of the Brentwood Library.

Ms. Moore completed the First Amendment Audit training module. Ms. Bryant said that because the Library is a public place, anyone can come in and film staff and patrons, even if they have not signed the WCPL's release to videotape form. However, they cannot film what you are looking at on a computer. The training is to help Library staff know how to react. They Those coming in to film want staff to say "stop" because that would let them have a lawsuit and publicity. An individual can call the police if someone is following them and filming.

It was suggested that the board ask county attorney Bobby Cook to look at the Library's operating policy with the Release and Waiver re: Videotaping form. The Policy Committee will ask him.

D. Foundation

Foundation money pays for the Summer Reading Program (SRP) for Main and the branches and pays for some of Winter Reading.

E. Friends

Fairview – Mr. Suchomski said that the Fairview Friends group has two book sales each year, August and February.

Franklin – The WCPL Friends gave a \$5.00 coupon to each person who signed up for the Main library's Summer Reading Program. The coupon can be used at the bookstore or book sale and has been very well received.

F. Director - from the Interim Management Team (IMT)

Ms. Nicholson will give a program survey report at the next board meeting. The Adult SRP has over 300 people signed up. The children's magic program had over 150 people attending today's first show.

Ms. Jones said that bids on the replacement sound system have come in. The book drop room has been repainted and Plexiglas has been installed to protect the walls. The sidewalk outside the entrance has been resurfaced.

A written Volunteer Outreach Report by Ms. Marley was included in the emailed agenda packet.

G. Board Chair

The new Board Bylaws, the Board contact information, and the meeting schedule were provided to trustees and should go in their Trustee Manuals.

Ms. Peters is about to retire, with her last day being Friday, July 1, 2022. Trustees thanked her for the work she has done for the Library and for the Board.

The next board meeting will be held at Leiper's Fork on Thursday, June 16, 2022, at 4:00 p.m.

Adjournment

Mr. Moody moved to adjourn, Ms. Carothers seconded, and the meeting adjourned at 4:50 p.m.

Administrative assistant Randi Peters took the minutes, and the Board's Leadership Team reviewed them.

Amy Baggett

Board Committees for 2022-2023

Policy Committee

Janine Moore
Denise Carothers
Terri Hood

Budget & Capital Committee

Rick Moody
Paul Webb

Planning Development Committee

Delois Bratton
Gerry Suchomski

Objectives Committee

Amy Baggett
JeNan Merrill